REGISTRATION

3. REGISTRATION

Having name clearance (Foreign Company and Partnership Firm, however, do not require name clearance) promoters have to apply for Registration of a new entity.

a) Registration Application

- i. Click '**Apply for Registration'** option under the <u>**Registration**</u> broad heading in the RJSC Internet Home Page.
- ii. Provide User Name and Password and click button in the User Sign In page.

You will see the **Registration** page:

Home	Downloads	Check Fee	FAQs	Conta
Regi	stration App	lication		
	Control Page			
You are about to apply for	registration online	e. <u>Click Here</u> to s	see the	
guidennes for onnine appric	ation.			
Select Entity Type				
Entity Type :	Private Compa	any 💌		
	Private Compa Public Compan	iny		
	Trade Organiza Foreign Compa	ation any		_
Enter Name Clearance Information	on Society Partnership Fir	rm		
Submission No. :				
Clearance Letter No	••			

- iii. Select your entity type by clicking first the drop-down arrow button at the right of **Entity Type** option, and then by clicking the applicable entity type from the drop-down list.
- iv. In case of Foreign Company or Partnership Firm, select your registration office by clicking the applicable one from the drop-down list at the right of the add-in field '**Registration Office'**.
- v. In case of Private Company or Public Company or Trade Organization or Society, enter the Name Clearance Submission No. and Name Clearance Letter No. in the add-in fields **Submission No.** and **Clearance Letter No.** respectively.

vii. Click the

button, and you will see the **Apply for Registration** page:

*** REGISTRATION OF PRIVATE OR PUBLIC COMPANY**

Office of the Registrar of Joint Stock Companies and Firms	Sign Out Home
Apply for Application Status :Submitted Last saving dated and time :26-MAY-2011 10:32:2	Registration 5 AM
	Help
* Required information for complete submission	
Coneral Information (as of Nemorandum an	d Articlas of Association Form-V(T) Ualo
A. General Information (as of Memoranuum an	
1. Name of the Entity	Global Voices Telecom Ltd
 2. Entity Type 3. Liability Type* 	Private Company Limited by Shares
4. Address of the Entity*	Gulshan
4. Entity Email Address	
 Main Business Objective* Business Sector* 	IT and Automation Manufacture and Trade
 7. Business Sub-Sector* 8. Authorized Capital (BDT)* 	ICT products Authorized Capital =
9. Number of Shares*	(Shares No.) X {Value of each share})
10. Value of each Share (BDT)*	100.00
11. Minimum No. of Directors* 12. Maximum No. of Directors*	2 (Minimum two(2)) 6 (Maximum fifty(50))
13. Quorum of AGM/EGM* 14. Quorum of Board of Directors' Meeting*	4 (Minimum two(2)) Four In Word 4 (Minimum two(2)) four In Word
^{15.} Duration for Chairmanship (year)	2
^{16.} Duration for Managing Directorship (year)	2
b. Qualification Shares of Each Director (as of F	rudes of Association, <u>romital</u>) <u>neip</u>
1. Number of Qualification Shares* 1,000	
2. Value of each Share (BDT)* <u>10.00</u> 3. Witness to the agreement of taking gua	lification Shares
a. Name of Witness	
b. Address of Witness	
District	Select V
B. Particulars of Body Corporate Subscribers (in of Association)	f any, as of Memorandum and Articles <u>Help</u>
SI. Name (of the corporate body) Represented By (name of the representative)	Address (of the body corporate) Number of Subscribed Shares
	District
Add Row	Remove Row

	Namo		Position	Number o	f Subscribed		
	Md Belal Hossain		Chairman	Sh	ares		
,	H.M. Ibrahim		Managing Director	1,250			
	aaa sfd		Director	100			
ise s	select check box and give addition	onal information.				~	
	Entra			-		4	Sav
	Enter	Information	Remove Row Edit Informa	ation			
îtn	esses						He
		Witness 1			Witness 2		
ame	e 77777777777	7	1. Name	6666666666	-		
aare	ess ds jghaf	A	2. Address	dsf dsfjhgsdf	*		
non	e sdfsd234234		3. Phone	456			
atic	onal ID 234234324		4. National ID	23423423			
orm 1	is/Documents Present	ed for Filing By			<u>Help</u>		
2 4	as /Documents Present L. Name 2. Position 4. Address	ed for Filing By H.M. Ibarahim Managing Dir 25/4, Pallabi M District Dh	ector		<u>Help</u>		
1 2 4	is/Documents Present L. Name 2. Position 4. Address aration on Registration	ed for Filing By H.M. Ibarahim Managing Dir 25/4, Pallabi I District Dh	ector)	<u>Нер</u>		
1 2 4 eda	Is/Documents Present 1. Name 2. Position 4. Address aration on Registration 1. Name*	ed for Filing By H.M. Ibarahim Managing Dir 25/4, Pallabi M District Dh of the Company H.M. Ibrahim	ector Mirpur, aka y Signed By (as of <u>Form-1</u>)	<u>Help</u>		
eda	Is/Documents Present 1. Name 2. Position 4. Address aration on Registration 1. Name* 2. Position*	ed for Filing By H.M. Ibarahim Managing Dir 25/4, Pallabit District Dh of the Company H.M. Ibrahim Director	ector Virpur, aka y Signed By (as of <u>Form-1</u>)	<u>Help</u>		
eck	as/Documents Present 1. Name 2. Position 4. Address aration on Registration 1. Name* 2. Position* 3. Organization (applical for advocate only)	ed for Filing By H.M. Ibarahim Managing Dir 25/4, Pallabit District Dh of the Company H.M. Ibrahim Director ble	ector ector dirpur, aka y Signed By (as of Form-1)	<u>Help</u>		
eda	Is/Documents Present 1. Name 2. Position 4. Address aration on Registration 1. Name* 2. Position* 3. Organization (applical for advocate only) 4. Address*	ed for Filing By H.M. Ibarahim Managing Dir 25/4, Pallabit District Dh of the Company H.M. Ibrahim Director ble 3/4,3/Ka, Pall	ector dirpur, aka y Signed By (as of Form-1 abi Mirpur y)	<u>Help</u>		

(j)

Enter and save all the information of original registration application page
 Enter Memorandum of Association (MOA)
 Enter Articles of Association AOA a) First (Part-1) b) Then Part-2
 Print the subscriber page of MOA as directed and Form-IX and after signing, upload the signed scanned copy as .ZIP format.
 Check and confirm MOA AND AOA by viewing your entered information.
 Finally Submit the page and continue to get the acknowledgement of payment.

Edit MOA Information	View MOA Information	
Edit AOA Information	View/Edit AOA Information	
Softcopy is not uploaded successfully, Please reduce file size as recommended		

Application User Manual, Vol -2: Guidelines for Internet Users

3

F. Upload Softcopy of Documents	<u>Help</u>	A
1		Save
1. Document NameSelect		
2. Scaned copy (.ZIP (max size 200 KB))		
 Steps: 1. Enter and save all the information of original registration application page 2. Enter Memorandum of Association (MOA) 3. Enter Articles of Association AOA a) First (Part-1) b) Then Part-2 4. Print the subscriber page of MOA as directed and Form-IX and after signing, upload the signed scanned copy as .ZIP format. 5. Check and confirm MOA AND AOA by viewing your entered information. 6. Finally Submit the page and continue to get the acknowledgement of payment. 3. Memorandum of Association (include top cover) pages (no.) Upload Lupload Softcopy is not uploaded successfully, Please reduce file size as recommended 		
* Required information for complete submission. Submit		
Design & Development: Development Design Consultants Ltd.	Home	

Follow the top-down guidelines hereinafter for preparing the prescribed Registration Application:

(A. General Information)

- i. Select the liability type of your company by clicking the appropriate one from the drop-down list at the right of **Liability Type** option.
- ii. Write full address of your entity in the **Address of the Entity** text box and select the district applicable to the address by clicking the district drop-down list at the right of **District** option
- iii. Write main business objective at the **Main Business Objective** text box and select the **Business Sector** and **Sub-sector** by clicking the respective drop-down list
- iv. Enter the **Authorized Capital** (BDT), **Number of Shares** and **Value of each Share** (BDT) in the respective field.
- v. Enter the **Minimum No. of Directors** and **Maximum No. of Directors** in the respective field.
- vi. Next enter the Quorum of **AGM/EGM**, Quorum of **Board of Directors' Meeting**, Duration for **Chairmanship** (year), Duration for **Managing Directorship** (year), Number of **Qualification Shares**, Value of **each Share** (BDT) in the respective field.

(B. Particulars of Body Corporate.....)

vii. Write Name, Represented By, Address and Number of Subscribed Shares of one Corporate Subscriber (if any) in the **'Particulars of Body Corporate...**' table. Click the

button to enter similar information of other corporate subscriber(s) one by one. To delete

entered information of a corporate subscriber, select the respective row by clicking the check box at the left and then click the

(C. List of Subscribers....)

viii. Click the **button under the 'List of Subscribers...'** table and you will see the '**Particulars of Individual Subscriber...**' entry table to inter information of each individual subscriber/Director....

Particulars of the Subscriber/Director/Manager/Managing Agent (as of Memorandum and Articles of Association, Form-IX, X, XII) <u>Help</u>						
1. Name*	1					
2. Former Name (if any)						
3. Father's Name *						
4. Mother's Name *						
5. Usual Residential Address*	À					
6. Permanent Address*	District Select V					
	District 🛛 Select 💌					
7. Phone						
8. Email						
9. Nationality*	Select 💙					
10. Original Nationality other than the prese Nationality	ent 🛛 Select 💙					
11. Date of Birth	(dd/mm/yy	/y)				
12. TIN (xxx-xxx-xxxx)						
13. Position						
Oirector						
a. Any other position	Select 💌					
b. Signing the agreement of takin qualification shares	ng 🕜 Yes 🖱 No					
c. Nominating Entity (if any)	Select 💌					
C Subscriber						
Any other position	Select 💌					
C Manager						
C Managing Agent						
C Secretary						
14. Date of Appointment (as director, mana managing agent)	iger, 🔲 🔤 (dd/mm/yy)	/y)				
15. Other Business Occupation.						
16. Directorship in other company (s) (if a	(yr					
17. Number of Subscribed Shares*						
(Subscribed in the Memorandum and Articles of Association)						
* Required information for complete submission.						
	Add					

- ix. Fill in all the fields for one individual, and then click the button to enter similar information of other individual (s) Subscriber/Director... one by one.
- x. To delete entered information of one individual Subscriber/Director..., select the respective row by clicking the check box at the left and then click the button.
- xi. To edit entered information of one individual Subscriber/Director...., select the respective row by clicking the check box at the left and then click button. Do the necessary editing.

(D. Forms/Documents.....)

xii. Enter your (Filer) full name in the **Name** text box, your position in the entity by clicking the drop-down box at the right of the **Position** option and your full address in **Address** text box.

(E. Declaration on Registration....)

- xiii. Similarly write your (Declarer) name in the Name text box, your position in/in respect of the entity by clicking the drop-down box at the right of the **Position**, your organization (for advocate only) name in the Organization and your full address in Address text box.
- xiv. Enter and save all the information of original registration application page then click "Enter Memorandum of Association (MOA)"
- xv. Write objective then Click the button to enter similar objective one by one. To delete entered information of a objective, select the respective row by clicking the check box at the left and then click the button after complete the "MOA" page egistration Application page. button to back press
- xvi. In registration application page you find new link "Edit MOA Information", click "Edit MOA Information" you can edit MOA.

Mei	norandum of Association			
	Application Status : Submitted			
uired information for complete submission				
eneral Information	Нер		Help	
1. Entity Name	Global Voices Telecom Ltd			<u>ۍ</u>
2. Entity Type	Private Company			- ₽ Sa
p jectives Dbjects for which the company is e implemented after obtaining r	established are all or any of the following (a ecessary permission from the Government /co commencement of the business):	II the Object oncerned	Help s	
ority /competent authority before				
SI	Objectives		1.124	

Last and Fixed Objective:

(*).To borrow or raise money or secure the payment of money on such term as the company may consider expedient, including by issue or sale of shares, stock, bonds, debentures, other securities and obligations, perpetual or terminable and or redeemable or otherwise and to secure the same by mortgage, charge or lien on the undertaking and all or any of the real and personal property and assets, present or future and all or any of the uncalled capital for the time being of the company, any to issue and create at par or at a premium per discount, and for such consideration and win and subject to such rights, power, privileges and conditions as may be thought fit, mortgage, charges, memoranda or deposit, debentures or debenture stock, either permanent or redeemable or repayable, and conditionally or future to secure any securities of the company by a trust deed or other assurance.

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(*).To mortgage the property and assets of the company as securities for loans and/or any credit facilities to be given to any associate company or companies or third party and also to give guarantee securing liabilities of such associate company or companies and/or third party.

(*). This company can do any lawful business for making profit.

* Required information for complete submission

Submit

Design & Development: Development Design Consultants Ltd.

Home

xvii. After enter MOA information then click "Enter AOA Information"

1		ARTICLES OF ASSOCIATION	
A Con	eral Information		<u>Help</u> Help
1 2 3 4	. Name of the Entity . Entity Type . Registration No . RJSC Office	: Global Voices Telecom Ltd : Private Company : : Dhaka	
B. Plea	ise enter AOA inform	nation correctly	Help
Clause Add Cl	e Title ause 2		
		Add Clause 2	
		Articles of Association	
		PRELIMINARY	
1. EDIT Delete Clause 1	The Regulations cont such provisions as th or as are not contain Company in a Genera	tained in the Schedule-1 of the Companies Act of 1994 shall apply hey are applicable to a Private Limited Company, so far only as they hed in the following Articles or any other Articles that may, from tim al Meeting or by any statute.	to this Company with respect to / are not negative or modified by le to time be framed by the
* Requir	ed information for complet	te submission	
		Submit	
Design	& Development: Dev	velopment Design Consultants Ltd.	Home

xviii. Write "clause 1" then Click "**Add Clause (1)**" button to add clause. to enter similar clause one by one. To delete entered information of a clause, click "delete clause (...)" link.

xix. After complete the "AOA" page press

button to back Registration Application page.

(F. Upload Softcopy.....)

offers of the prost

xx. Select the document name by clicking the appropriate one from the drop-down list at the right of **Document Name** option.

xxi. Next click the **soft of the soft of**

Submission Details page.

b) Submission Details

Registration

You have successfully submitted your application online. An email notification has been sent to you. Your submission references are as under.

Submission No. : 20073530 Entity Type: Private Company Entity Name: Navaron Bangla Ltd

		Sub	mission Sta	itus	Drint	
Title	Description	Online	Upload	Hard Copy	Preview	
Form - VI	Notice of situation of registered office and of any change therein	✓	N/A	×	1	
Form - XII	Particulars of Directors, Managers, Managing Agents and of any change	✓	N/A	×	2	
Form - X	List of persons consenting to be directors	✓	N/A	×	2	
Form - I	Declaration on registration of company	✓	N/A	×	2	
Form - IX	Consent of directors to act	✓	N/A	×	2	
Memorandum and Articles of Association	Memorandum and Articles of Association	N/A	✓	×	2	
Name Clearance Certificate	Name Clearance Certificate	N/A	N/A	×	N/A	
TIN Certificate	TIN Certificate for Directors	N/A	N/A	×	N/A	
Treasury Challan	Treasury Challan	N/A	N/A	×	N/A	

Submission of Documents

Note: You are to submit hardcopy documents, duly signed where applicable, to RJSC counter.

Continue



Click the print icon(s) under the **Print Preview** to preview the documents submitted online.
 Make sure data is correct, to submit them and pay the application fee at BRAC Bank.

ii. Click the

page

c) Submission and Payment

Government of the People's Republic of Bangladesh Office of the Registrar of Joint Stock Companies and Firms

Acknowledgement

Print

Thank you. Your online submission has been done successfully. Your submission and payment references are as under :

Filing By	: H.M. Ibarahim
Submission No.	: 2009561618
Submission Date	: Nov 03, 2009 06:08 PM
Entity Name	Global Voices Telecom Ltd
Entity Type	: Private Company
Submission for	: Registration
Registration Office	: Dhaka
Registration Fee (BDT)	: 17,025.00
Registration Filing Fee (BDT)	: 1,200.00
Certified Copy MOA(1)+XII(1)	: 600
Total Payable Amount (BDT)	: 18,825.00>A/C. No. 1513201658766001
Payment Status	: Unpaid
Payment Date	:1
Payment Mode	5
Pay Order Instead of Stamp	: 4600>A/C. No. 1513201658766002

Bank: BRAC BANK Branch: Any Branch

A. To get 4 hour registration service, please deposit required registration fees before 11 a.m. and make pay order from the same bank. You are requested to submit original signed pages and forms at time of receiving Incorporation Certificate.

≻-----

BRAC Bank Ltd.	Date:27 Jun 2011	Customer's Co	pyOlOlOlOlOl
Account number	Cheque number & date	Cash Denominations	Amount
Account name: R ISC	00000000000	1000x	0000000000
Amount (In words): BDT Eighteen Thousand Eight Hundred	8000000000	500x	6161616161616
Twenty Five Only	00101010101	100x 00000	81818181818
Amount Nill		50x	00000000
		20x	
		10x	01010101010
		Total Amount	18,825.00
2009561618/2/Global Voices Telecom Ltd			0010101010
Depositor's Signature	Teller stamp and init	tial Olicito Olicito	010110101010101

≫-----

BRAC Bank Ltd.	Date:27 Jun 2011	Customer's C	opy OOOO
Account number	Cheque number & date	Cash Denominations	Amount
Account name: R ISC		1000x	81818181818
Amount (In words): 4600	5181181811818118181	500x	81818181818
Amount Nill	XOIONONONONON	100x	01010101010
	XOXOXOXOXOXOX	50x	000000000
	XO#CXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	20x	
	XONO/QNO/QNO/	10x	
	XONOX MOXOMONOX	Total Amount	4600
2009561618/2/Global Voices Telecom Ltd		XOMOXO#OXO#	
Depositor's Signature	Teller stamp and in	itial	01010101010101

≫-----

BRAC Bank Ltd.	Date:27 Jun 2011	Banker's Copy	
Account number	Cheque number & date	Cash Denominations	Amount
Account name: RJSC	15181818181	1000x	818181818181
Amount (In words): BDT Fighteen Thousand Fight Hundred		500x	010101010101
Twenty Five Only		100x	000000000000
Amount Nill		50x	000000000
		20x	
		10x	
		Total Amount	18,825.00
2009561618/2/Global Voices Telecom Ltd		010401040104	0101101010100
Depositor's Signature	Teller stamp and init	ial Choice Choice	000000000000

⊁-----

BRAC Bank Ltd.	Date:27 Jun 2011 Banker's Copy		
Account number	Cheque number & date	Cash Denominations	Amount
Account name: RJSC	XOXOX XOXOXOX	1000x	XXX#XXX
Amount (In words): 4600	Stototototototo	500x	0010101010
Amount Nill	xx0101010101000	100x	SIGNO OTONO
	\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	50x	0000000
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	20x	XXXIXXXXXXXXX
	SIGNOVOVOVOVOV	10x COCO	SIGNOLONOX
		Total Amount	4600
2009561618/2/Global Voices Telecom Ltd	X0404040404040	XQ#QXQXQXQ	
Depositor's Signature	Teller stamp and initial		

Back to Home

Congratulations! You have successfully completed the online submission of Registration Application.

Please retain this submission reference for future reference.

You can **Edit** your submission (if you so decide) prior to submission documents.

Click <u>Back to Home</u> to go the home page.

d) Edit

You can edit your submission (if you so decide) prior to submitted documents before RJSC receive your submissions. For editing please follow the guidelines hereinafter:

- i. Click the 'View/Edit Registration Application' option under <u>Registration</u> of home page.
- ii. As prompted, enter your submission number and you will be given the option for editing.
- iii. After submitting the Registration application, you can **print** your submitted documents.

Print Submissions

For printing, please follow the guidelines hereinafter:

a. Click the **'Print Registration Documents'** option under <u>**Registration**</u> of home page.

b. As prompted, enter your submission number and you will be given the option for printing.